

THE OVERVIEW AND SCRUTINY COMMITTEE

8 December 2014

WINCHESTER CITY COUNCIL/EAST HAMPSHIRE DISTRICT COUNCIL
ENVIRONMENTAL SERVICES JOINT SCRUTINY COMMITTEE - QUORUM

REPORT OF HEAD OF LEGAL AND DEMOCRATIC SERVICES

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RECENT REFERENCES

EXECUTIVE SUMMARY:

The Joint Scrutiny Committee was established in September 2012 and its terms of reference were approved at its first meeting on 13 November 2013. They have subsequently been amended to reflect the Committee title change and following discussions at the recent meeting on 3 November 2014 and are attached at Appendix 1 for information.

The Committee's current membership is as follows:

WCC: Councillors Thompson (Chair), McLean and Pines (Deputy: J Berry)

EHDC: Councillors Onslow (Vice-Chair) and Denton (one vacancy)

For the avoidance of doubt, it is proposed that the quorum of the Committee be confirmed as three Councillors from either local authority. It is not necessary that these Members be from different authorities (i.e. the quorum could consist of all Winchester City Councillors or all East Hampshire District Councillors).

RECOMMENDATIONS:

That the quorum for the Joint Environmental Services Scrutiny Committee be confirmed as three Members.

1. COMMUNITY STRATEGY AND PORTFOLIO PLANS (RELEVANCE TO)

The scrutiny of Council services supports the key outcome in the Community Strategy of being an effective and efficient Council

2. RESOURCE IMPLICATIONS

None.

3. RISK MANAGEMENT ISSUES

None.

BACKGROUND DOCUMENTS:

None.

APPENDICES:

Current Terms of Reference of Environmental Services Joint Scrutiny Committee

TERMS OF REFERENCE

Terms of reference for Environmental Services Joint Scrutiny Committee (ESJSC)

1. The following principles will apply to the work of the ESJSC:-
 - a) The ESJSC may raise any issues directly with the Joint Environmental Services Committee.
 - b) The ESJSC may also raise any issues with the parent Councils. Each Council will determine its own procedures as to whether the report back will go to the Council's appropriate parent scrutiny committee or direct to their respective Cabinets or portfolio holders.
 - c) An annual report will be produced **considered** by the ESJSC and reported to the parent scrutiny committees of each Council.
 - d) Any matters of concern will be referred to the parent Councils if requested by resolution of the Committee or at least 2 or more Members from either authority.

2. The role of the ESJSC will be as follows:
 - a) To have a general remit to scrutinise any executive decision made by the Joint Environmental Services Committee.
 - b) To have the right to review Joint Environmental Services Committee policies insofar as the policy concerned relates to the delivery of Environmental Services.
 - c) To have authority to require any member of the Joint Environmental Services Committee or any Officer of the Joint Client Team to assist in its work by attending at a meeting of the Committee, by supplying information or by other means.
 - d) To have an overview of performance and use of resources in respect of the services within the responsibility of the Joint Environmental Services Committee including but not restricted to
 - The Joint Client Team;
 - The Contractors;
 - Implementation of work programmes;
 - Performance against national and local performance indicators;
 - Identification of risks and monitoring action taken to mitigate those risks and responsibility for the monitoring and implementation of action plans.
 - e) To monitor developments within the Project Integra Partnership and scrutinise its performance and policy development in terms of the impact upon the work of the ESJSC.
 - f) To hold the Joint Environmental Services Committee and relevant Portfolio Holders at each authority to account for the services within their areas of responsibility.